

# M.B. & Edna Zale Foundation

## Grant Guidelines

### MISSION

The M.B. & Edna Zale Foundation honors the tradition of its founders through grants that stimulate change. To accomplish this mission, the Foundation acts as a catalyst for collaboration and makes grants in communities where the Directors live or have an interest.

*Note: Grants are made primarily in the communities of Dallas (Dallas County) and Houston (Harris County), Texas; Boca Raton, Florida; and New York, New York including parts of Westchester and Nassau Counties and the North Shore of Long Island.*

### GUIDELINES

The Foundation has an interest in four areas of funding:

- A. **Community Services**; *programs that serve the poor and disenfranchised, especially those programs that*
- Strengthen families
  - Develop children
  - Address the senior population
  - Train people in job skills
  - Provide health services
- B. **Jewish Heritage**; *programs that address*
- Identity and heritage
  - Continuity
  - Education
  - Human services
- C. **Education**; *programs that assist the financially disadvantaged with*
- Equality of access
  - Early intervention
  - Academic assistance and enrichment
- D. **Health**; *programs that address the prevention and treatment of illness and disease.*

**Priority is given to programs and organizations that:**

- Promote organization or personal self-sufficiency.
- Are innovative approaches to solving social problems.
- Can be replicated by others.
- Articulate clear outcomes and are accountable for them.
- Have reported on previous grant outcomes to this Foundation.

**The Foundation encourages:**

- Requests for programs and projects, rather than ongoing operating support.
- Programs that include an element of collaboration or the possibility of using other community support.

**The Foundation does not ordinarily provide:**

- Major support for the arts.
- Grants to individuals.
- Scholarships and fellowships to individuals (except through colleges and universities).

**HOW TO APPLY**

**Before sending a Letter of Inquiry to the M.B. & Edna Zale Foundation, do you meet the criteria explained in the above guidelines? If so,**

**Do...**

**Send a one-to-two page letter (regular mail or email) that:**

- Briefly describes the program or project, its objectives and expected measurable results. See Frequently Asked Questions (FAQs) for additional guidance.
- States the dollar amount requested.
- Briefly describes the strengths the organization brings to the program including individuals who will be involved.
- Includes proof of 501(c)(3) status.

**NOTE: LETTERS OF INQUIRY FOR THE FALL 2012 BOARD MEETING MUST BE RECEIVED BY THE CLOSE OF BUSINESS (5 PM CST) AUGUST 3, 2012.**

**Don't...**

- Send requests for grants to an individual.
- Send requests for major support for the arts.
- Send requests for individual scholarships.
- Send more material than we request. It will only waste paper and your dollars.
- Send lengthy bios of the people involved or a history of the organization.

**And...**

Please wait for us to contact you. Grant proposals are taken under consideration twice yearly. After reviewing your initial grant request, if the Foundation is interested in your project, you may receive a request to submit additional details or supporting materials.

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